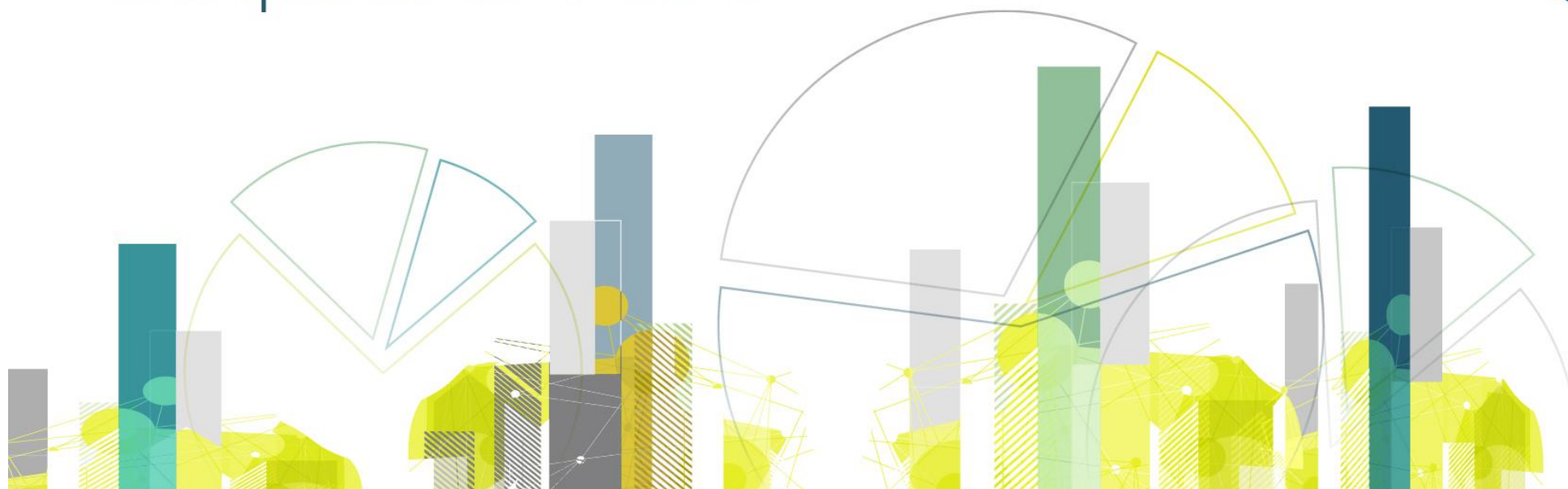


2016–2019 Three-Year Plan Library and Archives Canada

Progress Report 2nd quarter 2017–2018



Library and Archives
Canada

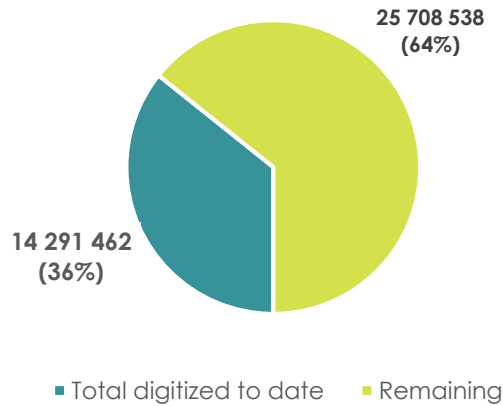
Bibliothèque et Archives
Canada

Canada

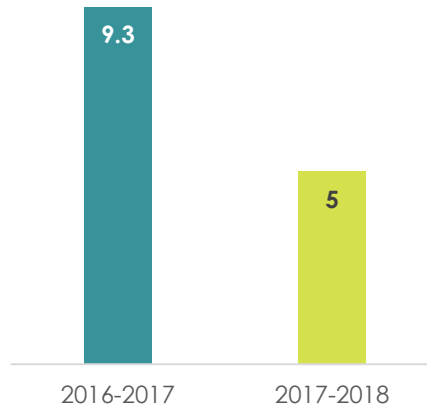
Commitment 1: Fully dedicated to serving all its clients

1. Digitize 40 million images in three years, including the 650,000 files of the Canadian Expeditionary Force (CEF) that will be available online

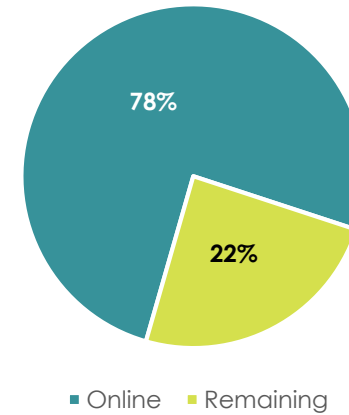
Proportion of the digitization target from the Three-Year Plan attained



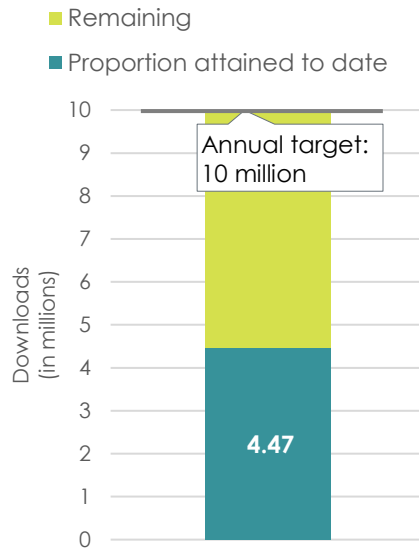
Total digitized images per fiscal year (in millions)



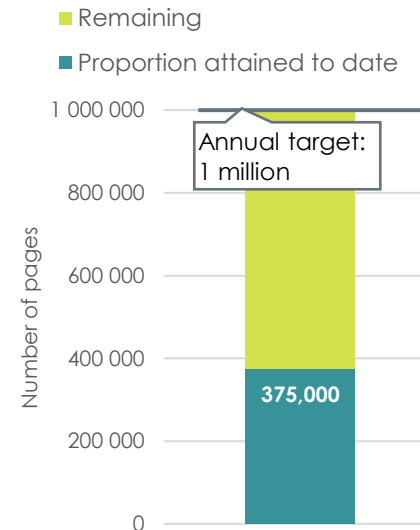
Proportion of CEF files available online



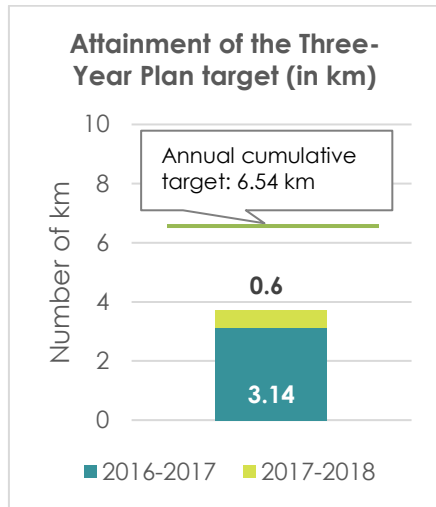
2. Reach 10 million downloads annually from the Library and Archives Canada (LAC) website



3. Make 1 million pages of government records available each year through the block review process

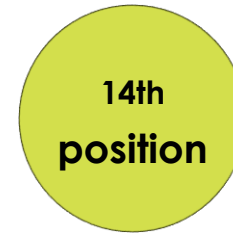


4. Assess and process 10 additional kilometres of archives so that they are discoverable by users *[three-year target]*



During the second quarter, an additional 475 m of backlogs were assessed and processed. Since April 2016, 3.74 km of backlogs were assessed and processed.

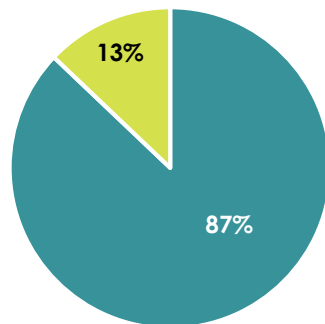
5. Ensure that LAC's website continues to be one of the top 10 most-visited federal government sites



6. Optimize our tools so that 95% of traffic to our website results from a referral by a major search engine such as Google or from social media platforms *[three-year target]*

Proportion of referral by source of visit

■ Search engines & Social media ■ Other sites



7. Implement a new integrated library management system for published documents

Step leading to implementation of a new integrated library system (OCLC)	Deadline	Progress to date
Preparations for the implementation of a new integrated library system for published heritage	Q4 2018 <i>[On track to achieve objective]</i>	<ul style="list-style-type: none"> In Q2, a form was prepared for small libraries seeking financial support to become OCLC members and thus participate in the enrichment of the national catalogue. Meetings were held with external and internal stakeholders to keep them informed about the project. AMICUS data was migrated to the new integrated library system in September 2017.

Commitment 2: At the leading edge of archival and library science and new technologies

8. Implement the Destination 2020 action plan

Activity	Update
LAC commits to fostering a transparent and open internal dialogue	<ul style="list-style-type: none"> In September, an information session was held for employees about the two LAC initiatives on Indigenous languages and culture.
LAC commits to continuing efforts with regard to recognition and engagement	<ul style="list-style-type: none"> LAC honoured retiring employees to thank them for their years of service, for sharing their experience and expertise, and for having helped the institution to fulfill its mandate. The knowledge and the expertise of LAC employees were highlighted during a new mini-conference in the "Our Colleagues' Discoveries" series on September 26.
LAC commits to fostering employees' development and to providing them with innovative, reliable and efficient tools	<ul style="list-style-type: none"> In September, to facilitate the transition to Microsoft Windows 10 and Office 2016, the Innovation and Chief Information Officer Branch (CIOB) provided training on the new functionalities of these new products. During September, LAC encouraged its employees to take its information management awareness and training program on the collaborative work platform.

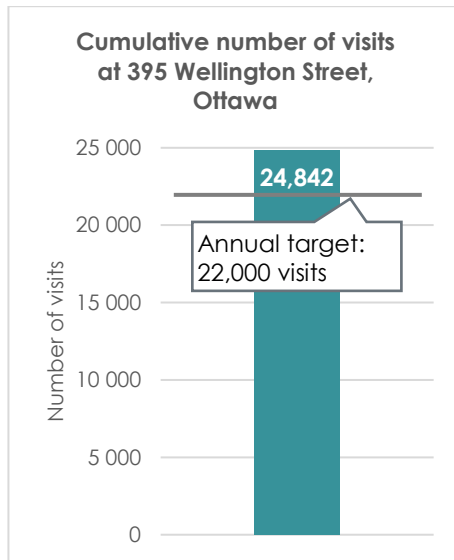
9. Review 10 key operational procedures per year

Procedure	Description of change and impact	Deadline
1. Implementation of an electronic system to manage the circulation and physical control of the collection	Ensure optimal management of material.	Postponed: Q4
2. Creation of a virtual workspace for social and Indigenous archives	Allow for the creation and management of records associated with social and Indigenous archives.	[Completed]
3. Implementation of a business capability model	Ensure optimal alignment between LAC's business operations, capabilities and technological systems, to improve prioritization related to the development and replacement of technological applications.	[Completed]
4. Lean management process	Review the process of information flow between sectors based on Lean methods aimed at operational efficiency.	Q4
5. Policy management framework	Review and update the policy management framework, to support optimal management of Government of Canada and LAC policy instruments through the implementation of clearly established principles, roles and responsibilities.	Q3

10. Hold six annual conferences with external experts

Title	Conference date	Number of participants
1. Lowy Council event: 20th Century Genocide: Indigenous and Jewish Experiences	June 21, 2017	72
2. Ottawa Architecture Week panel discussion (Carleton University)	Sept. 26, 2017	85

12. Receive 22,000 visitors annually at 395 Wellington Street in Ottawa



The number of visits to 395 Wellington Street includes visitors who sign in on the second and third floors as well as visitors registered by the laser counter at the entrance to the exhibition hall.

11. Start to build the new preservation facility by 2019

Deliverable for the project planning phase	Deadline	Update
1. Renewal of Letter of Interest	[Completed]	In July 2017, an updated letter of interest was posted on Buyandsell.gc.ca.
2. Launch of Request for Qualification (RFQ)	Fall 2017	The RFQ was drafted and is intended to pre-qualify three respondents for an invitation to tender in the potential Public-Private Partnership (P3) .
3. Launch of Request for Proposals (RFP)	Winter–Spring 2018	The RFP will enable LAC to choose the potential private partner for the construction and operation of the new facility.

13. Preserve 100% of our digital acquisitions using a digital curation platform

Development stage of the digital curation platform	Deadline	Update
Archiving of government records	Q3 (2017–2018) [Under way]	LAC continues to work on developing a work plan to collect government records automatically from other departments.
Digital asset management system	Q3 (2017–2018) [Under way]	In August, the Request for Proposals was approved by PSPC, and it was posted online on Buyandsell.gc.ca on August 11, 2017.

Commitment 3: Proactively engaged in national and international networks

14. Set up a secretariat to manage implementation of the National Digitization Strategy

LAC completed its establishment of the secretariat in 2016–2017.

16. Allow the public to help enhance information related to two collections per year

The transcription of the diary of Lady Susan Agnes Macdonald, wife of Sir John A. Macdonald, has been completed.

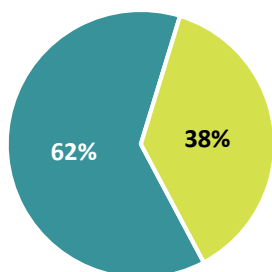
15. Reach 10 agreements with new partners by 2019

Although the three-year target was reached in [2016–2017](#), LAC continues to work on new agreements in 2017–2018. To date, LAC has entered into one additional agreement.

Name of partner	Date of signature	Duration of partnership	Description of partnership
Queen's University	May 25, 2017	5 years	Collaborative agreement for acquiring and sharing skills and knowledge concerning technological development and research theories and methods, as well as for promoting Canada's documentary heritage.

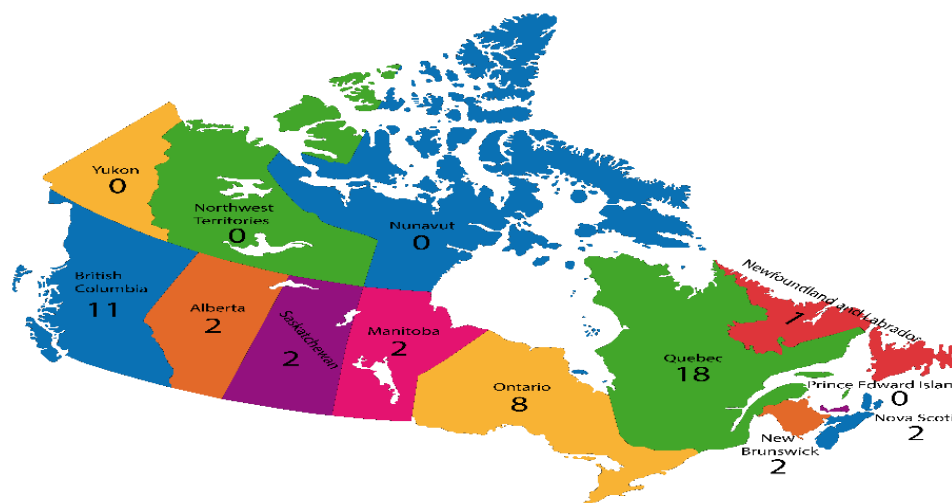
17. Provide \$1.5M annually for community projects under the Documentary Heritage Communities Program (DHCP) [yearly target]

Distribution of contributions granted by size



- Major contributions (over \$15,000)
- Small contributions (\$15,000 or less)

All of the funds available in 2017–2018 were assigned to program recipients in the first quarter.



Geographic distribution of grant recipients in the DHCP in 2017–2018

18. Adopt an international relations strategy

In 2016–2017, LAC achieved its target by adopting an international relations strategy.

19. Have 10 Canadian representatives on the major international documentary heritage committees¹ [*three-year target*]

Name of committee	Number of Canadian members
International Council on Archives	4
International Federation of Library Associations and Institutions	4
International Internet Preservation Consortium	1
Total	9

¹ This indicator focuses exclusively on three international organizations. The emphasis is on the steering committees of these organizations and on the Canadian members with leadership or committee chair positions. Canadian members include both LAC employees and other Canadians from the documentary heritage community. Individuals with multiple roles are counted once only.

Commitment 4: Greater public visibility

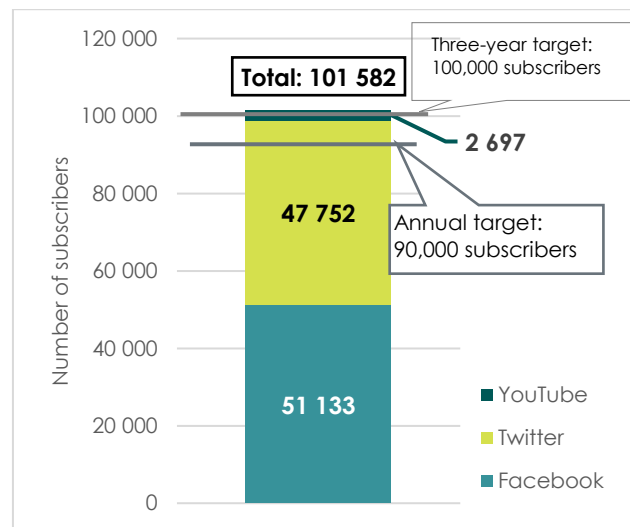
20. Hold a total of 21 exhibitions organized by or in collaboration with LAC [*three-year target*]

	Exhibition title	Location	Start	End
2016–2017	1. <i>Sir John A. Macdonald: Rare and Intriguing Treasures from the Vaults of Library and Archives Canada</i>	Dalnavert Museum and Visitors' Centre, Winnipeg	June 4, 2016	Sept. 2016
	2. <i>Alter Ego: Comics and Canadian Identity</i>	395 Wellington Street, Ottawa	May 12, 2016	Sept. 14, 2016
	3. <i>A Sunny Legacy: Celebrating Sir Wilfrid Laurier</i>	Laurier House, Ottawa	June 1, 2016	Nov. 20, 2016
	4. <i>A Greater Sisterhood: The Women's Rights Struggle in Canada</i>	Plaza Bridge, Ottawa	July 1, 2016	Oct. 28, 2016
	5. <i>Icons of Knowledge: Architecture and Symbolism in National Libraries</i>	395 Wellington Street, Ottawa	Sept. 22, 2016	Feb. 20, 2017
	6. <i>Open Books: International Artists Explore the Chinese Folding Book</i>	395 Wellington Street, Ottawa	Sept. 28, 2016	Nov. 30, 2016
	7. <i>Hiding in Plain Sight: The Métis Nation</i>	UNESCO headquarters, Paris	Feb. 1, 2017	Feb. 9, 2017
	8. <i>Foundations: The Words that Shaped Canada</i>	Library of Parliament, Ottawa	March 9, 2017	Dec. 31, 2017
2017–2018	9. <i>Canada: Who Do We Think We Are?</i>	395 Wellington Street, Ottawa	June 5, 2017	March 1, 2018
	10. <i>Shaping a Nation: 150 Years of Confederation</i>	Plaza Bridge, Ottawa	July 27, 2017	Oct. 31, 2017
	11. <i>Building on History: Fifty Years of Preserving Memory at 395 Wellington Street</i>	395 Wellington Street, Ottawa	July 2017	Dec. 2017
	12. <i>Annual general meetings for the International ISBN Agency and the International ISMN Agency</i>	395 Wellington Street, Ottawa	Sept. 13, 2017	Sept. 13, 2017
	13. <i>Making Hope Visual</i>	395 Wellington Street, Ottawa	Sept. 27, 2017	Sept. 29, 2017

21. Create a designated space for LAC’s collections in two well-known exhibition venues [three-year target]

In the first quarter of 2017–2018, LAC reached its objective by creating designated spaces for its collection at the Canadian Museum of History in Gatineau, at the Glenbow Museum in Calgary, and at the National Gallery of Canada in Ottawa.

22. Double the number of subscribers to LAC’s social media pages [three-year target]



23. Reach 60 loan agreements for exhibitions [three-year target]

In 2016–2017, LAC entered into [12 loan agreements](#) for exhibitions. LAC has entered into an additional 22 agreements since the start of 2017–2018.

	Exhibition title	Location	Time frame	Size of loan
2017–2018	13. <i>Expo 67: A World of Dreams</i>	Stewart Museum, Montréal	April 26 to Oct. 8, 2017	3 items
	14. <i>Lester B. Pearson’s collection</i>	Old Mill Heritage Centre, Manitoulin Island	May 5 to Oct. 7, 2017	54 items
	15. <i>Betwixt & Between: An Untold Tom Thomson Story</i>	Tom Thomson Art Gallery, Owen Sound	May 28 to Sept. 10, 2017	2 items
	16. <i>Canadian and Indigenous Art</i>	National Gallery of Canada, Ottawa	June 15 to Sept. 4, 2017	33 items
	17. <i>Romancing the Canoe</i>	Glenbow Museum, Calgary	June 17 to Sept. 10, 2017	3 items
	18. <i>Franklin: Death in the ice</i>	National Maritime Museum, London, United Kingdom Canadian Museum of History, Gatineau	July 14, 2017, to Jan. 7, 2018 March 2 to Sept. 30, 2018	6 items
	19. <i>Exhibition of the Original Treaty 7 Document</i>	Fort Calgary National Historic Site	June 19 to Oct. 9, 2017	1 item
	20. <i>In Search of Expo 67</i>	Musée d’art contemporain de Montréal	June 21 to Oct. 1, 2017	2 items

21. Uncovering Artists' Books	School of Art Gallery, University of Manitoba, Winnipeg	Oct. 10 to Dec. 1, 2017	11 items
22. Trailblazing – Women in Canada since 1867	Waterloo Region Museum	Sept. 21, 2017, to Jan. 7, 2018	6 items
23. Dreams and Schemes: Building the Welland Canals	RiverBrink Art Museum, Queenston, Ontario	Sept. 28, 2017, to Jan. 27, 2018	2 items
24. Exhibition on the works of Jacques Poulin	Maison de la littérature, Québec	Sept. 28 to Nov. 8, 2017	11 items
25. Gold and Silver: Images and Illusions of the Gold Rush	National Gallery of Canada, Ottawa	Nov. 3, 2017, to April 2, 2018	33 items
26. Canadian and Indigenous Art (rotation of items)	National Gallery of Canada, Ottawa	Dec. 2017 to June 2018	33 items
27. Betwixt and Between: An Untold Tom Thomson Story	Robert McLaughlin Gallery, Oshawa	Jan. 27 to March 18, 2018	3 items
28. Canada's Legal System (rotation of items)	Canadian Museum for Human Rights, Winnipeg	Feb. to Aug. 2018	6 items
29. Notes in the Night: Toronto Jazz Clubs, 1946–2010	Market Gallery, Toronto	March 3 to June 23, 2018	8 items
30. Refuge Canada	Canadian Museum of Immigration at Pier 21, Halifax	March 10 to Nov. 11, 2018	4 items
31. Canadian and Indigenous Art (rotation of items)	National Gallery of Canada, Ottawa	March to Aug. 2018	17 items
32. Scotiabank Photography Award	Ryerson Image Centre, Toronto	May 2 to Aug. 5, 2018	5 items
33. Laurent Amiot, a Canadian gold- and silversmith	National Gallery of Canada, Ottawa	May 11 to Sept. 16, 2018	2 items
34. Obsession: Sir William Van Horne's Japanese Ceramics	Gardiner Museum, Toronto Montreal Museum of Fine Arts	Oct. 16, 2018, to Jan. 20, 2019 March to May 2019	4 items

24. Provide a renewed service offering in two Canadian cities

Steps in the creation of a renewed service offering in Halifax, Nova Scotia	Deadline	Progress
Opening	Q1 <i>[Completed]</i>	LAC's new service point in Halifax opened on May 31, 2017. The Halifax public service point is in the Canadian Museum of Immigration at Pier 21, in the family history centre.

Steps in the creation of a renewed service offering in Vancouver, British Columbia	Deadline	Progress
Opening and transition activities	Q3 <i>[Under way]</i>	In November, LAC will open a branch in the Vancouver Public Library. Consultation services for archives will continue to be provided by appointment, in the adjacent Library Square building.