Governance and Recordkeeping Around the World, an online newsletter published regularly by Library and Archives Canada (LAC), highlights issues pertaining to government and recordkeeping practices in the public and private sectors.

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Section 1—General News

Canada

Federal Government—Treasury Board of Canada Secretariat

Government introduces amendments to modernize the Access to Information Act

The amendments include expanding the scope of the law, making more government information open by default, giving the Information Commissioner increased powers, and creating new requirements for proactive publication of a broad range of information. See also: Access to Information Act; Revitalizing access to information factsheets; More information on access to information

Government of British Columbia

British Columbia becomes first province to legislate a duty to document

British Columbia has legislated a duty to document, requiring public servants to create records that document the key business decisions of government.

Government of Ontario

First Chief Digital Officer appointed

The province of Ontario has appointed its first Chief Digital Officer to streamline online government services to make them more efficient. See also: Article

Australia

Nearly 75 percent of APS agencies manage their records digitally

According to a report on the progress of digital information management in the Australian Public Service (APS), 74 percent of its agencies manage their records digitally, an increase of 44 percent from 2010.

National Archives Preservation Facility opens

The facility provides storage for more than 100 kilometres of paper records and 9 kilometres of audiovisual records. Director-General of the National Archives David Fricker calls the opening of the facility “a monumental moment in the Archives’ history.” See also: Speeches: David Fricker, Director-General of the National Archives of Australia and Attorney-General Senator the Honourable George Brandis, QC; Pictures of National Archives Preservation Facility
New South Wales government releases a three-step digital government strategy

The strategy focuses on customer experience, the use of data, and internal digital culture. The strategy is the next step in having a “data-informed and agile public service.”
See also: Launching the strategy

France

New legal regime for the reuse of public information (French only)

The legal regime governing the reuse of public information has been modified.
See also: Belgian law provides legal framework for electronic archiving (French only)

Germany

New Federal Archives Act now in force

On March 16, 2017 the new Federal Archives Act (Bundesarchivgesetz) was introduced. It is a law on the use and preservation of federal archival documents. It also provides direction for federal authorities to publish unprocessed data.

Ireland

Government plan would reduce cost of storing paper records

To reduce the costs associated with storing physical records off site, the government is introducing a plan to begin storing data electronically.
See also: Storage of digital records (Isle of Man)

Italy

Libraries to receive 35 million euros

The government has allocated 35 million euros to the country’s libraries, including 15 million euros for the National Central Library, which will be used for such projects as restoring and restructuring the National Libraries in Florence and Rome.
See also: New Italian digital library

Malaysia

Development and use of big data is a priority

Malaysia’s communications and multimedia ministry announced that the development and comprehensive use of big data is the government’s priority in order to provide the best service possible to the public.
New Zealand
Cloud framework agreement signed

The government and Amazon Web Services have signed a cloud framework agreement that will assist New Zealand government agencies to adopt public cloud services.

Taiwan
Program launched to maintain and reinvent historic sites

The government has announced a program to maintain and reinvent historic sites. Incorporating technology into the introductions of the sites will provide a better understanding of their historical context.

United Arab Emirates
Public Sector to be paperless by 2020

The goal is to have a paperless public sector by 2020 through the use of Blockchain technology (an online encrypted database).

United Kingdom
Head of Digital Services position to be staffed

The National Archives of the United Kingdom is seeking a new Head of Digital Services. The successful candidate will oversee a “wider digital culture change” and implement the Digital Strategy.
See also: Civil servant’s digital training; Report: “The State of the Digital Nation” [PDF]

United States
Federal Government
Recordkeeping legislation introduced by the United States Congress

The United States Congress has introduced the following recordkeeping bills: Electronic Message Preservation Act; Federal Records Modernization Act; OPEN Government Data Act; Preserving Data in Government Act.

Library of Congress adopts strategy related to its future acquisition of digital content

The Library of Congress continues to expand its digital collecting program. The strategy was published in February 2017.
See also: Library of Congress releases 25 million records from its catalog
Section 2—Events

Annual Meetings and Conferences

National

October 2017

Public Sector Social Media 2017

30–31 October 2017
Ottawa, Ontario, Canada

November 2017

Rethinking Digital Government

1–3 November 2017
Ottawa, Ontario, Canada

January 2018

15th Annual Privacy and Data Security Compliance Forum

30–31 January 2018
Toronto, Ontario, Canada

January/February 2018

2018 Ontario Library Association Super Conference

31 January–3 February 2018
Toronto, Ontario, Canada

March 2018

National Privacy and Data Governance Congress

6–8 March 2018
Calgary, Alberta, Canada
International

January 2018

ICIMM 2018: 20th International Conference on Innovation and Information Management

25–26 January 2018
Paris, France

March 2018

ICDH 2018: 20th International Conference on Digital Heritage

12–13 March 2018
Miami, Florida, United States

April 2018

AIIM Conference 2018

10–13 April 2018
San Antonio, Texas, United States

Imaging Science and Technology (IS&T) Archiving 2018 Conference

17–20 April 2018
Washington, D.C., United States

MW18: Museums and the Web 2018 Conference

18–21 April 2018
Vancouver, British Columbia, Canada

22nd Annual Enterprise Data World Conference

22–27 April 2018
San Diego, California, United States

The Web Conference 2018

23–27 April 2018
Lyon, France
Section 3—Current Trends and Products

Recordkeeping: Current Developments, Projects and Future Initiatives

Canada

Bibliothèque et Archives nationales du Québec (BAnQ) and Ancestry—Digitization and indexing of Québec’s heritage materials project

As part of this project between BAnQ and Ancestry notarized records dating from the 17th to the 20th century are now accessible online on the Ancestry database. From 2017 to 2020 additional notarized records will be made available online.
See also: “Le patrimoine scientifique québécois : du papier au numérique” (French only)

Library and Archives Canada—Block Review project

As of March 2017, Library and Archives Canada’s Block Review project has opened 25 million pages, allowing access to more Canadian government archival records.
See also: “A new library management system to share Canada’s published documentary heritage”; “Library and Archives Canada joins the Digital Preservation Coalition”

Australia

National Library of Australia—capturing the past, present and future

The building of two libraries, one physical and one digital, is crucial in how the National Library collects, preserves and shares its history and collections.

State Library of New South Wales—Unstacked

Unstacked is a web page that shows what items people are accessing from the collection of the State Library of New South Wales.
See also: Digitization of government records

Europe

READ (Recognition and Enrichment of Archival Documents) project

This project will implement a Virtual Research Environment where archivists, humanities scholars, computer scientists and volunteers collaborate to increase research, innovation, development and use of cutting-edge technology for the automated recognition, transcription, indexing and enrichment of handwritten archival documents.
See also: App to digitize historical documents
France
Launch of open data website (French only)

In its ongoing commitment to making data available to the public, the French government has launched its open data website.
See also: Bibliothèque nationale de France digital strategy video (French only)

Italy
X-ray phase-contrast tomography

For over 2,000 years, ancient Roman scrolls have been unreadable. Researchers can now decipher and read the scrolls using X-ray phase-contrast tomography.
See also: Nanotechnology and data storage (The Netherlands); Hyperspectral imaging (The Netherlands and the United Kingdom)

Scotland
National Library—Open Data Program: Publishing data sets

The National Library of Scotland will be publishing data sets throughout 2017 as part of its Open Data strategy.

United Kingdom
National Archives—current activities

A new digital strategy 2017–2019 has been published and can be read along with the National Archives business strategy 2015–2019 Archives Inspire and the Archives Unlocked vision document.
See also: “Creating the disruptive digital archive”; Details of the Archives Unlocked vision

United States
Government of California—Enterprise Migration to Cloud Email

By the end of 2017, approximately 90 percent of California’s state government email accounts will be in the cloud.
See also: Use of metadata to interpret data sets

University of Connecticut Library—“Using Humidification and Electrostatic Force in Digitizing Old Newspapers”

The University of Connecticut Library is using this technique in the newspaper digitization process. (Includes videos)
See also: “Analysing the past: digital newspaper archives and history on a grand scale” (British Library)
Products and Tools from Around the World

Canada
Bibliothèque et Archives nationales du Québec (BAnQ)—“Recueil des règles de conservation des documents des établissements de santé et de services sociaux du Québec (version 1.4)” [PDF] (French only)

This document was published in March 2017.
See also: “La politique de gestion des documents actifs et semi-actifs : une obligation de la loi sur les archives” (French only)

Office of the Information and Privacy Commissioner of Ontario—“Improving Access and Privacy with Records and Information Management”

This guidance is designed to help institutions implement better record and information management practices and enhance the public’s ability to access information.
See also: “Fact Sheet: What is Personal Information”

Australia
Information and Privacy Commission of New South Wales—“Open Data: Opening our World”

The Open Data: Opening our World infographic provides users with a simple explanation of Open Data, its benefits, and how it can be used in the context of government data.

National Archives—“Information Management Standard”

The Information Management Standard outlines principles to help agencies meet business, government and community needs in relation to how information is managed across the sector.

RecordPoint—Records365 vNext

This cloud-based records-management tool provides a single platform to create, manage and automate the records life cycle in a uniform manner.

Denmark
State Library—Word2Vec algorithm (for newspapers)

The Danish Newspaper Archive contains 25 million newspaper pages, which can be searched and viewed. But the software reading the text of the scanned images can make reading errors. This algorithm can find these errors.
See also: “Keyword Generator” (for newspapers—National Library of the Netherlands)
France

“Métiers des bibliothèques : guide des formations” (French only)

The École Nationale Supérieure des Sciences de l’Information et des Bibliothèques has produced a training guide for libraries.

New Zealand

National Archives—“Authority to retain public records in electronic form only” and “Destruction of source information after digitisation”

Archives New Zealand has released the updated “Authority to retain public records in electronic form only” and a new associated guide “Destruction of source information after digitisation.”

Switzerland

“Guide pratique de gestion des archives communales” (French only)

This guide covers the management of municipal archives. [PDF]
See also: “Directive sur la dématérialisation des documents à valeur probante” (French only)

United Kingdom

Federal Government—Service Toolkit

The Service Toolkit is a single page that brings together all the resources that are available to assist teams in building government services.
See also: “Knowledge Principles for Government” [PDF]; “Method Validation in Digital Forensics”

United States

City of Evanston, Illinois—Software-as-a-service solution (Case Study)

The City of Evanston, Illinois has implemented a software-as-a-service solution that centralized the process for handling open records requests as well as those filed under the Illinois Freedom of Information law. Evanston is not alone in its open government challenges.
See also: County of Ulster, New York: Managing records efficiently

National Oceanic and Atmospheric Administration (NOAA)—“Records Schedules”

NOAA has published a list of Records Management Schedules.
See also: “University Records Management” home page (Syracuse University); “Revising a Retention Schedule: Lessons Learned” (Michigan State University); “Addressing Myopia: Transition to Functional Scheduling at the State Archives of North Carolina” [PDF]
Studies and Surveys

United States
Published by The National Digital Stewardship Alliance (NDSA). Authors: Jefferson Bailey, Internet Archive; Abigail Grotke, Library of Congress / Content Interest Group; Edward McCain, Reynolds Journalism Institute / Missouri Universities Libraries / Content Interest Group; Christie Moffatt, U.S. National Library of Medicine / Content Interest Group; and Nicholas Taylor, Stanford University Libraries.

From January 20 to February 16, 2016, a team representing multiple NDSA member institutions and interest groups conducted a survey of organizations in the United States actively involved in, or planning to start, programs to archive content from the Web.

This effort built upon a similar survey undertaken by NDSA in late 2011 and published online in June 2012, and a second survey completed in late 2013 and published online in September 2014. The Survey consisted of 31 questions organized around five distinct topic areas: background information about the respondent’s organization; details regarding the current state of its Web archiving program; tools and services used by the program; access and discovery systems and approaches; and program policies involving capture, availability, and types of Web content.

Global
“2016–2017 Information Governance Benchmarking Survey” [PDF]
Published by Cohasset Associates and ARMA International, February 2017.

The survey results provide up-to-date, authoritative benchmarking metrics on information life cycle management means and methods, emphasizing electronically stored information. The Survey Highlights summarize key findings, providing recommendations for information management professionals and their organizations as they respond to the challenges of transforming records and information management to information governance.

The research was conducted using a Web-based survey tool. Nearly 1,000 survey responses were received from October through December 2016. The survey participants included ARMA International members and associates; Attendees of Cohasset Associates’ May 2016 Managing Electronic Records Conference; Iron Mountain customers; Nuclear Information and Records Management Association members; and Records Management LISTSERV members.
Section 4—Selected Readings and Recordings

Articles, White Papers, Presentations, Reports, Videos and Podcasts

Canada

Video: “Bibliothèque et Archives Canada vous informe” (French only)

In this video presentation at the 2017 Association des archivistes du Québec Congrès, Dr. Guy Berthiaume speaks about Library and Archives Canada’s initiatives and projects.

Published by the Government of Canada.

This report offers a self-assessment of progress on Canada’s Action Plan on Open Government 2014–16, Canada’s second open government plan to the Open Government Partnership (OGP).

Australia

Report: “Conditions Enabling Open Data and Promoting a Data Sharing Culture 2017” [PDF]
Prepared by Dr. Alana Maurushat for the Information and Privacy Commission of New South Wales (Report is current to March 31, 2017).

The report reviews how the five international jurisdictions of Canada, France, New Zealand, the United Kingdom and the United States are using open data.

Austria

Paper: “A Review of Information Visualization Approaches and Interfaces to Digital Cultural Heritage Collections” [PDF]
Written by various authors from the Danube University Krems and the University of Technology, Vienna, November 24, 2016.

This paper reviews information visualization approaches to digital cultural heritage collections, reflects on prominent arrangement principles and design choices for digital collection interfaces, and discusses options for future research.

France

Videos and presentations of the study day organized by the Bibliothèque nationale de France, May 3, 2017. (French only)

The study day examines the evolution of the uses of digitized heritage collections to better understand how they are perceived and integrated into research, and professional and amateur strategies.
Sweden
“Nordic CIO interview: Peter Krantz, Sweden’s national library”

Making information accessible for the long term is one of the challenges Peter Krantz, Chief Information Officer at the National Library of Sweden is dealing with.

United Kingdom
Published by The National Archives of the United Kingdom.

This report is divided into five sections and includes a report summary.

Published by the Cabinet Office, Government Digital Service and The Right Honourable Ben Gummer MP, February 9, 2017.

This strategy sets out how the government will use digital technologies, skills and tools to transform public services and redefine the relationship between the citizen and the state.

United States
Article: “Records Management—Overcoming barriers to gain rewards”

This article discusses reasons for, and the costs and risks associated with, retaining data; global issues in records management; data security; and migration of an organizations data to the cloud.
See also: Presentations from the Texas State Library and Archives Commission E-Records Conference 2016 as well as “Preventing Digital Fatigue: Records Management, How It Should Be” (Australia)

Paper: “Overly Honest Data Repository Development”

This article describes the workflow used to ingest faculty publication citations into a Digital Commons platform Institutional Repository, by repurposing metadata harvested from the Web of Science using Web services.
See also: Video: “DRASTIC Measures: Digital Repository at Scale that Invites Computation”; Paper: “Developing Criteria to Establish Trusted Digital Repositories”
Books

Selected Readings


This book will assist records and information managers in creating a compliant and secure information destruction program.


This book introduces classification from the records management perspective by adopting a qualitative approach, and includes case studies.


This glossary defines more than 1,000 terms from disciplines that intersect with records and information management, including security, privacy, audit, legal, information technology, archives, and business management.


*Archives: Principles and Practices* offers an international perspective on archives management, providing guidance relevant to collections-based repositories and to organizations responsible for managing their own institutional archives.

Video: [Laura Millar discusses her book](#)

Published by Cercle de la Librairie Numérique, *Les métiers des bibliothèques* (2017) (French only)

Information is constantly evolving in today’s environment and this book addresses these changes in a way that will be useful to those working in the library and archives fields.